



297 Queen Street Campbelltown
www.campbelltowntheatre.com.au

TOWN HALL THEATRE SCHEDULE OF FEES AND CHARGES

These fees are for the hire of the theatre for theatrical performances and other approved uses such as concerts, public meetings, exhibitions, eisteddfods, auctions and conventions for 2020

Mondays to Thursdays	\$462.00 INC GST per five hour session
Fridays, Saturdays and Sundays	\$506.00 INC GST per five hour session

Additional Hours

\$44.00 **INC GST** per hour for preparation time before a booked session

\$44.00 **INC GST** per hour for extension of time at end of a booked session

\$44.00 **INC GST** per hour for hire of foyer only

Rehearsal Time

1. Hirers are allocated

- a) One five hour session = up to one day rehearsal (eg 9am to 11pm on day of performance or other day as arranged with Booking Officer)
- b) Two five hour sessions = up to two days rehearsal (eg 9am to 11pm on day of performance and/or other days as arranged with Booking Officer)
- c) Three five sessions = up to three days rehearsals (eg 9am to 11pm on day of performance and other days as arranged with Booking Officer)
- d) Four five hour sessions = up to four days rehearsal (eg 9am to 11pm on day of performance and other days as arranged with Booking Officer)
- e) Five or more five hour sessions = up to four days rehearsal (eg 9am to 11pm on day of performance and other days as arranged with booking Officer)

2. The hirer will have sole use of the theatre during rehearsal period, both day and night, where the period covers more than two days.

Payment of fees

HIRE FEE The hire fee must be paid in full 14 days before the first date of booking unless alternative payment arrangements have been agreed in writing by the Management Committee.

SECURITY BOND A Security Bond of \$300.00 must be paid within 14 days of receipt of the tax invoice.

1. The Management Committee has the right to rebook your dates to other hirers if the fees have not been paid by the due dates.
2. The security bond will be refunded by bank deposit within 14 days of the last booked date as long as the Management Committee is satisfied with the condition of the premises and there is no damage to furniture or equipment after each booked session.
3. Part or the entire security bond may be retained to cover cost of repairs or any additional cleaning, as necessary.

Use of stage lights and sound

The hire fee includes the use of stage lights and sound equipment. **The lighting and sound equipment can only be used by a trained operator.** The Management Committee can assist in providing details of operators at a fee to be negotiated between the hirer and operator and paid to the operator. Contact to these operators must be made by the hirer at least 3 months prior to the booking date to secure their services. If no contact is made then the Management Committee cannot provide lighting and sound equipment for your use. See Rules and Conditions of Hire for more details.